Fr. C. Rodrigues Institute of Technology, Vashi,

(An Autonomous Institute & Permanently Affiliated to University of Mumbai)
Institute Academic & Other Activities Calendar for TE & BE
(AY 2024-25)(FH-2025)

A. Term Outline and Academic Activities

Sr. No.	Activity	Duration/Date
01	Re-Examination for Students Failed in Previous Semester	04-10 January 2025
02	Start of the Term	13 January 2025
03	Application for Change in Course Choice (ILO/DLO)(Subject to Availability)	17-19 January 2025
04	Internal Assessment-1 (IA-1) Examination	27-28 February & 01 March 2025
05	Open House for IA-1	05-07 March 2025
06	IA Test (IA test for those students who were 'ABSENT' for IA examination in this semester either because of involvement in Sports activity at the University level or valid medical reason)	07-15 April 2025
07	Registration for ILO and DLO Courses in SH-2025	Before 12 April 2025
08	IA-2 Examination	22-24 April 2025
09	Open House and Submission of IA Mark Sheet to Exam Section	29-30 April 2025
10	Last Day of Instruction	25 April 2025
11	Practical and Oral End-Semester Examination (ESE)	02-10 May 2025
12	Preparation Time + ESE (Theory)	11-31 May 2025
13	Open House and Submission of ESE Mark Sheet to Exam Section NOTE: Department needs to include a schedule for 2-days for the open house in the department Academic Calendar.	Up to 05 June 2025
14	Semester Result Declaration	19-21 June 2025
15	Preparation Time for Re-Examination for Failed Students	22 June 2025 to 12 July 2025
16	Re-Examination for Failed Students	14-19 July 2025
17	Open House and Submission of Re-Examination Mark Sheet to Exam Section	22 July 2025
18	Re-Examination Result Declaration	25 July 2025
19	Internship for Students	02 June 2025 to 25 July 2025

Agnel Charities   *T-1*

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20	Teachers' Orientation Program	Within 1-week before beginning of the next semester
21	Summer Special Term and Examination for Students Failed in SH-2024 Re-Examination	02 June to 11 July 2025
22	Commencement of Classes for Next Semester (SH-2025)	28 July 2025

B. Other Activities

Sr. No.	Activity	Duration/Date
23	**Board of Studies Meeting**	Before 01 February 2025
24	**Examination Committee Meeting**	Before Semester Results Declaration
25	**Academic Council Meeting**	Before 01 March 2025
26	**CDC + Governing Council Meeting**	Before 05 April 2025
27	**Academic Adherence Committee (AAC) Meeting** a. Serious *defaulters in Academics and Attendance* b. *Registration for ILOs (for TE students)*	a. 21 February 2025 and 28 April 2025 b. 15 April 2025 + As and when required
28	**Placement Training Program**	a) 06-11 January 2025 – Placement Training for TE Students; b) SY and BE Students: Every Saturday from 02 to 04 pm; c) TE Students: Every Saturday from 09 am to 04 pm.
29	**Summer Vacation Start and End Dates for Eligible Teachers*** ***Note: 13-05-2025 to 05-06-2025 will a *Non-Vacation* period.**	02 May 2025 to 20 July 2025
30	**IQAC Meeting**	a) IQAC Internal Meeting: 15 May 2025. b) IQAC Meeting: 19 July 2025.
31	**Meeting of the Principal with HODs and Deans**	Every 1st and 3rd Friday/Saturday
32	**1st Online Feedback on Teaching-Learning Process**	03-07 February 2025
33	**Online Feedback (2nd Feedback on Teaching-Learning Process, Extracurricular, Facilities & Course Exit Survey)**	07-12 April 2025

Agnel Charities

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34	1st round of students' mentoring (Interaction to be recorded in the mentoring form)	13-17 January 2025
35	2nd round of students' mentoring	10-13 March 2025
36	3rd round of students' mentoring (Interaction to be recorded in the mentoring form)	07-12 April 2025
37	Certificate Distribution Ceremony for 2024 Passed Out Batch	05 April 2025 (Tentative)
38	Best Project Evaluation	28 April 2025
39	Etamax	13-15 February 2025
40	Send–off party of BE students	25 April 2025
41	DQAC Audit	Before 19 July 2025
42	IQAC Audit	22-24 July 2025
43	Updating NBA/NAAC Work (Proofs/Format) + Updating College/Department Web Pages	Before Vacation Begins (It should be a regular activity)
44	Attendance Monitoring Committee (AMC) Meeting at Institute Level: NOTE: a) Cumulative attendance & academic record till two days before the meeting date to be prepared. b) Parents should be called if cumulative attendance is below 60% and/or student is serious academic defaulter. c) During the third AMC Meeting the list of all the serious academic and attendance defaulter students will be forwarded to 'Academic Adherence Committee (AAC)' for the final decision about whether a student should be permitted to submit term-work or not. AMC Meeting at the Department level should be conducted once every 2 weeks.	1st AMC: 12 February 2025 2nd AMC: 13 March 2025 3rd AMC: 28 April 2025

NOTE: Remedial classes to be conducted as per IQAC Manual guidelines and as and when a need is felt by teacher.

SEJ
14-11-2024

Dean Academics
FCRIT, Vashi

Principal
FCRIT, Vashi